

REGULAR MEETING OF THE ALLOUEZ TOWNSHIP BOARD

January 17, 2019

Thursday, January 17, 2019. 6:00 p.m. at Allouez Township Hall in Mohawk.
Guests present: Aaron Waara, Ron Laurie, Nancy Erickson and Gary Bracco.

Meeting called to order by Supervisor Aho at 6:00 p.m.
Pledge of Allegiance led by Supervisor Aho.
Roll Call: All board members present except: Treasurer Newman.

Motion by Supervisor Aho, seconded by Clerk Pinsonneault, to approve the January 17, 2019 Regular Board Meeting Agenda as presented.
All Ayes: CARRIED.

Minutes of the December 20, 2018 Regular Meeting were presented. Motion by Supervisor Aho, seconded by Trustee Worm, to accept the Regular Meeting minutes.
All Ayes: CARRIED.

Motion by Supervisor Aho, seconded by Trustee Kaura, to accept the **Financial Report**, and to approve the following:

BILLS PAID BETWEEN MEETINGS:

General Fund: \$17,760.88; **Sewer Maintenance Fund:** \$17,773.39;
Sanitation Fund: \$431.68; **Cemetery Fund:** \$0.00; **Fire Protection Fund:** \$969.21;
Mohawk Park: \$0.00; **Ahmeek Ice Rink:** \$0.00.

BILLS PRESENTED FOR PAYMENT AT THIS MEETING:

General Fund: \$976.50; **Sewer Maintenance Fund:** \$204.99; **Sanitation Fund:** \$50.00;
Cemetery Fund: \$0.00; **Fire Protection Fund:** \$50.00; **Mohawk Park:** \$100.00;
Ahmeek Ice Rink: \$117.23. All Ayes: CARRIED.

ADDITIONAL BILLS: Motion by Clerk Pinsonneault, seconded by Trustee Worm, to approve the following additional bills: **General Fund:** Spectrum for \$171.84, Up and Running Technology Solutions Inv#: 19254 for \$503.85 (minus tax), John Botto III for \$37.63, Designotype Printers Inv#: 39359 for \$290.00; **Fire Restricted Fund:** Ward's Inv#: 49021 for \$150.30 & Ward's Inv#: 49022 for \$140.40. All Ayes: CARRIED.

CORRESPONDENCE.

TIME WAS ALLOWED FOR PUBLIC COMMENT ON NON AGENDA ISSUES.

FIRE DEPARTMENT: Fire Chief, Gary Bracco reported: FIRE CALLS: 1.

MEDICAL FIRST RESPONDERS:

Medical First Responder Coordinator, Cody Carlson reported via a message:
FIRST RESPONDER CALLS: 2018 Total = 91; 2 in January (probably 4 since last report).

PUBLIC WORKS - SANITATION: Motion by Clerk Pinsonneault, seconded by Trustee Worm, to approve the following two sanitation issues; 1. Due to clerical error allow the following to opt-in: Joanie Hinsa (seasonal), Property#:101-55-000-063. 2. Per our sanitation guidelines allow the following to opt-in: Jay Isaacson, Property#:101-35-102-000.
All Ayes: CARRIED.

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PUBLIC WORKS – SANITATION (continued): Motion by Clerk Pinsonneault, seconded by Supervisor Aho, per her request, allow the following to opt-out: Kristine Simoni, Property#:101-53-008-005. Remove the winter 2018 fee and issue a refund (winter 2017) in the amount of \$125.00 from the Sanitation Fund. All Ayes: CARRIED.

OFFICER REPORTS:

OLD BUSINESS: MEETING ROOM CEILING: Motion by Trustee Kaura, seconded by Supervisor Aho, to approve Nordstrom Carpentry Quote#: 205689 for \$2,245.65 (minus tax). All Ayes: CARRIED.

Motion by Trustee Kaura, seconded by Clerk Pinsonneault, to approve up to \$250.00 for LED lights for the meeting room. All Ayes: CARRIED.

PUBLIC WORKS GARAGE CEILING INSULATION: Motion by Supervisor Aho, seconded by Trustee Kaura, to approve Nordstrom Carpentry Quote#: 205688 for \$1,496.17 (minus tax). All Ayes: CARRIED.

SENECA LAKE TRAIL SIGN: Motion by Supervisor Aho, seconded by Trustee Worm, to approve the Seneca Lake Trail Sign as presented. All Ayes: CARRIED.

PHONE SYSTEM: Motion by Trustee Worm, seconded by Supervisor Aho, to approve UP AND RUNNING TECHNOLOGY SOLUTIONS Quote #: 3234 for \$3,610.03 (minus on hold music and tax) for approximately \$3,275.22 and the 50% down payment. All Ayes: CARRIED.

ASSESSOR POSITION: Motion by Trustee Kaura, seconded by Clerk Pinsonneault, to accept Dulcee Ranta's proposal for *Consulting Services To Correct AMAR* for \$6,125.00. All Ayes: CARRIED.

Motion by Supervisor Aho, seconded by Clerk Pinsonneault, to retain John Botto III as our Assessor through March 31, 2019, based on his ability to do so, at his current rate of pay. All Ayes: CARRIED.

NEW BUSINESS: ENTRY DOORS – ICE RINK & TOWNSHIP HALL: Motion by Trustee Kaura, seconded by Clerk Pinsonneault, to accept Nordstrom Carpentry Quote#: 205690 for \$4,473.96 (minus tax). All Ayes: CARRIED.

BOARD OF REVIEW TRAINING: Motion by Supervisor Aho, seconded by Clerk Pinsonneault, to approve attendance at MTA's BOR training in Houghton for the Supervisor, Assessor and any BOR member able to attend. All Ayes: CARRIED.

BUDGET REVIEW AND DISCUSSION: Motion by Clerk Pinsonneault, seconded by Trustee Kaura, to approve the following Amendments, Additional Accounts and Removal of an Account for the **101 – General Fund**.

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BUDGET REVIEW AND DISCUSSION (Continued):

101 – GENERAL FUND

AMENDMENTS:

101-000-699	Appropriations From Surplus	+ \$22,675.00
101-567-643	Cemetery Lot Sales	- \$2,000.00
[101]	TOWNSHIP BOARD	+ \$1,050.00
[253]	TREASURER	+ \$1,900.00
[257]	ASSESSOR	+ \$7,150.00
[262]	ELECTIONS	+ \$75.00
[265]	TOWNSHIP HALL & GROUNDS	+ \$1,300.00
[266]	TOWNSHIP ATTORNEY	+ \$6,000.00
[441]	DEPARTMENT OF PUBLIC WORKS	- \$12,290.00
[567]	CEMETERY	+ \$2,800.00
[774]	AHMEEK BASEBALL FIELD	+ \$290.00
[775]	AHMEEK ICE RINK	+ 30.00
[800]	ALLOUEZ TWP. COMM. BUILDING	- \$1,600.00

ADDITIONAL ACCOUNTS:

101-000-410	Current Personal Property Taxes	+ \$500.00
101-000-412	Delinquent Personal Property Taxes	+ \$25.00
101-000-439	Commercial Forest - Keweenaw County	+ \$600.00
101-000-440	Commercial Forest - Withdrawal	+ \$100.00
101-000-441	Swamp Tax	+ \$100.00
101-000-644	FOIA Fees	+ \$75.00
101-000-665.2	Interest on Loan to Sewer Fund	+ \$2,700.00
101-000-677	Disposal of Township Property	+ \$35.00
101-000-689	Other Refunds	+ \$325.00

REMOVE ACCOUNT:

101-000-699.2 Loan Payment from Sewer Fund

All Ayes: CARRIED.

Motion by Clerk Pinsonneault, seconded by Trustee Worm, to approve the Additional Account for the **105 – Ahmeek Ice Rink Fund**.

105 – AHMEEK ICE RINK FUND

ADDITIONAL ACCOUNT:

105-775-645	Concessions	+ \$100.00
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All Ayes: CARRIED.

Motion by Clerk Pinsonneault, seconded by Trustee Worm, to approve the following Amendments and Additional Account for the **106 – Mohawk Park Fund**.

106 – MOHAWK PARK FUND

AMENDMENTS:

106-776-752	Supplies	+ \$150.00
106-776-967	Project Costs	- \$50.00

ADDITIONAL ACCOUNT:

106-776-675	Supply Money Refund	+ \$100.00
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All Ayes: CARRIED.

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BUDGET REVIEW AND DISCUSSION (Continued):

Motion by Clerk Pinsonneault, seconded by Trustee Kaura, to approve the following Amendments for the **206 – Fire Protection Fund (Current Millage)**.

206 – FIRE PROTECTION FUND (Current Millage)

AMENDMENTS:

206-210-801 Professional Services - Audit	- \$400.00
206-336-752 Supplies	+ \$500.00
206-336-925 Water - Hydrant Use	+ \$1,000.00
206-350-730 Workers Comp Insurance	+ \$200.00

All Ayes: CARRIED.

Motion by Clerk Pinsonneault, seconded by Trustee Worm, to approve the following Amendments and Additional Account for the **590 – Sewer – Enterprise Fund**.

590 – SEWER – ENTERPRISE FUND

AMENDMENTS:

590-536-801 Professional Services - Audit	+ \$165.00
590-536-802 Contract Services - Pumping	-\$ 13,000.00
590-536-931 Equipment Repairs	+ \$3,500.00
590-536-934 System Repairs	+ \$5,000.00
590-536-964 Refunds of Fees	+ \$100.00
590-536-992 Loan Payment to General Fund	- \$1,000.00

ADDITIONAL ACCOUNT:

590-536-915 Memberships (MISS DIG)	+ \$650.00
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All Ayes: CARRIED.

Motion by Clerk Pinsonneault, seconded by Trustee Worm, to approve the following Amendments for the **596 – Garbage & Rubbish Collection – Enterprise Fund**.

596 – GARBAGE & RUBBISH COLLECTION – ENTERPRISE FUND

AMENDMENTS:

596-528-704 Wages - Part Time Employees	+ \$900.00
596-528-709 Payroll Taxes	+ \$50.00
596-528-801 Professional Services - Audit	+ \$25.00
596-528-919 Waste Disposal - Extra Cleanup	- \$4,500.00

All Ayes: CARRIED.

TIME WAS ALLOWED FOR PUBLIC COMMENT.

Motion by Clerk Pinsonneault, seconded by Supervisor Aho, to adjourn the meeting.
All Ayes: CARRIED.

Meeting adjourned at 8:12 PM.



Renée Pinsonneault, Clerk