

## REGULAR MEETING OF THE ALLOUEZ TOWNSHIP BOARD

March 21, 2019

Thursday, March 21, 2019. 6:00 p.m. at Allouez Township Hall in Mohawk.  
Guests present: Aaron Waara, Nancy Erickson and Gary Bracco.

Meeting called to order by Supervisor Aho at 6:00 p.m.  
Pledge of Allegiance led by Supervisor Aho.  
Roll Call: All board members present.

Motion by Supervisor Aho, seconded by Clerk Pinsonneault, to approve the March 21, 2019 Regular Board Meeting Agenda as presented. All Ayes: CARRIED.

Minutes of the February 21, 2019 Regular Meeting and the March 12, 2019 Special Meeting were presented. Motion by Supervisor Aho, seconded by Trustee Worm, to accept both the Regular Meeting and Special Meeting minutes.  
All Ayes: CARRIED.

Motion by Supervisor Aho, seconded by Trustee Kaura, to accept the **Financial Report**, and to approve the following:

### **BILLS PAID BETWEEN MEETINGS:**

**General Fund:** \$17,489.00; **Sewer Maintenance Fund:** \$2,858.01;  
**Sanitation Fund:** \$9,439.48; **Cemetery Fund:** \$0.00; **Fire Protection Fund:** \$1,032.72;  
**Mohawk Park:** \$387.89; **Ahmeek Ice Rink:** \$0.00.

### **BILLS PRESENTED FOR PAYMENT AT THIS MEETING:**

**General Fund:** \$586.90.; **Sewer Maintenance Fund:** \$15.00; **Sanitation Fund:** \$0.00;  
**Cemetery Fund:** \$0.00; **Fire Protection Fund:** \$0.00; **Mohawk Park:** \$0.00;  
**Ahmeek Ice Rink:** \$0.00. All Ayes: CARRIED.

**ADDITIONAL BILLS:** Motion by Clerk Pinsonneault, seconded by Supervisor Aho, to approve the following four additional bills: **General Fund:** Designotype for \$195.00, Quill for \$77.09, The Daily Mining Gazette for \$92.70 and USPS for \$35.00. All Ayes: CARRIED.

### **CORRESPONDENCE.**

### **TIME WAS ALLOWED FOR PUBLIC COMMENT ON NON AGENDA ISSUES.**

**FIRE DEPARTMENT:** Fire Chief, Gary Bracco reported: FIRE CALLS: 2.

### **MEDICAL FIRST RESPONDERS:**

Fire Chief, Gary Bracco reported: FIRST RESPONDER CALLS: 5.

**PUBLIC WORKS - SANITATION:** Motion by Treasurer Newman, seconded by Clerk Pinsonneault, to approve the following sanitation issue; Per their request to allow the following to opt-in: Suhonen, Property#: 101-52-006-012. All Ayes: CARRIED.

### **WASTE MANAGEMENT CONTRACT APRIL 1, 2019 – MARCH 31, 2020:**

Motion by Clerk Pinsonneault, seconded by Treasurer Newman, to approve 493 as the customer count for the next fiscal year of billing by Waste Management, April 1, 2019 – March 31, 2020.  
All Ayes: CARRIED.

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**PUBLIC WORKS (Continued) – CEMETERY:** Motion by Supervisor Aho, seconded by Clerk Pinsonneault, to open Calvary Cemetery for 2019, as soon as weather permits. All Ayes: CARRIED.

**OFFICER REPORTS:**

**OLD BUSINESS: ASSESSOR AGREEMENT:** Motion by Supervisor Aho, seconded by Treasurer Newman, to hire Lisa Karrio as Allouez Township’s Assessor effective April 1, 2019 and to accept and sign the Assessor Agreement Contract. All Ayes: CARRIED.

**NEW BUSINESS: FISCAL YEAR 2018 BUDGET:**

Motion by Supervisor Aho, seconded by Trustee Worm, to approve the following Amendments and Additional Account for **101 – General Fund**.

**101 – GENERAL FUND**

**AMENDMENTS:**

101-000-699 Appropriations From Surplus + \$14,950.00

**ADDITIONAL ACCOUNT:**

101-257-933 Software Maintenance Agreements

**Roll Call Vote: All Ayes: MOTION CARRIED.**

Motion by Supervisor Aho, seconded by Clerk Pinsonneault, to approve the following Amendments for **106 – Mohawk Park Fund**.

**106 – MOHAWK PARK FUND**

**AMENDMENTS:**

106-776-752 Supplies + \$50.00

106-776-967 Project Costs - \$50.00

**Roll Call Vote: All Ayes: MOTION CARRIED.**

Motion by Supervisor Aho, seconded by Treasurer Newman, to approve the following Amendments and Additional Account for **596 – Garbage & Rubbish – Enterprise Fund**.

**596 – GARBAGE & RUBBISH COLLECTION – ENTERPRISE FUND**

**AMENDMENTS:**

596-000-699 Appropriations From Surplus + \$9,000.00

596-528-802 Contract Services + \$14,000.00

**ADDITIONAL ACCOUNT:**

590-000-628 Cleanup Fees +\$125.00

**Roll Call Vote: All Ayes: MOTION CARRIED.**

**FISCAL YEAR 2019 BUDGET:**

**ADVERTISED PUBLIC NOTICE BUDGET HEARING:**

Clerk Pinsonneault stated that the public was properly notified of this public hearing on the proposed township budget for the fiscal year April 1, 2019 – March 31, 2020.

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**NEW BUSINESS: FISCAL YEAR 2019 BUDGET (Continued):**

**ALLOUEZ TOWNSHIP GENERAL APPROPRIATIONS ACT**

**RESOLUTION #: 2019-03-21-05**

Motion by Supervisor Aho, seconded by Clerk Pinsonneault, to adopt Resolution #: 2019-03-21-05 (see separate sheet for Resolution) and adopt the proposed budget for **General Fund - 101**, fiscal year April 1, 2019 – March 31, 2020;

**Revenues = \$335,885.00 and Expenses = \$335,885.00**

**Roll Call Vote: All Ayes: RESOLUTION ADOPTED.**

**AHMEEK ICE RINK FUND – 105:** Motion by Clerk Pinsonneault, seconded by Trustee Worm, to adopt the proposed budget for **Ahmeek Ice Rink Fund**, fiscal year April 1, 2019 – March 31, 2020; **Revenues = \$900.00 and Expenses = \$900.00.**

**Roll Call Vote: All Ayes: MOTION CARRIED.**

**MOHAWK PARK FUND – 106:** Motion by Supervisor Aho, seconded by Treasurer Newman, to adopt the proposed budget for **Mohawk Park Fund**, fiscal year April 1, 2019 – March 31, 2020; **Revenues = \$1,300.00 and Expenses = \$1,300.00.**

**Roll Call Vote: All Ayes: MOTION CARRIED.**

**FIRE PROTECTION FUND – 206:** Motion by Treasurer Newman, seconded by Trustee Kaura, to adopt the proposed budget for **Fire Protection Fund (Current Millage)**, fiscal year April 1, 2019 – March 31, 2020; **Revenues = \$80,000.00 and Expenses = \$58,800.00.**

**Roll Call Vote: All Ayes: MOTION CARRIED.**

**FIRE EQUIPMENT FUND – 211:** Motion by Clerk Pinsonneault, seconded by Supervisor Aho, to adopt the proposed budget for **Fire Equipment Fund (Previous Millage)**, fiscal year April 1, 2019 – March 31, 2020; **Revenues = \$87,000.00 and Expenses = \$87,000.00.**

**Roll Call Vote: All Ayes: MOTION CARRIED.**

**SEWER - ENTERPRISE FUND – 590:** Motion by Clerk Pinsonneault, seconded by Supervisor Aho, to adopt the proposed budget for **Sewer-Enterprise Fund**, fiscal year April 1, 2019 – March 31, 2020; **Revenues = \$96,250.00 and Expenses = \$200,200.00.**

**Roll Call Vote: All Ayes: MOTION CARRIED.**

**GARBAGE & RUBBISH COLLECTION ENTERPRISE FUND – 596:** Motion by Treasurer Newman, seconded by Trustee Kaura, to adopt the proposed budget for **Garbage & Rubbish Collection – Enterprise Fund**, fiscal year April 1, 2019 – March 31, 2020; **Revenues = \$132,650.00 and Expenses = \$132,650.00.**

**Roll Call Vote: All Ayes: MOTION CARRIED.**

**RESOLUTION TO ESTABLISH TOWNSHIP SUPERVISOR SALARY**

**RESOLUTION#: 2019-03-21-01**

Resolution offered by Trustee Worm, seconded by Treasurer Newman, to adopt Resolution #: 2019-03-21-01 (see separate sheet for Resolution).

**Supervisor Annual Salary = \$17,000.00.**

**Roll Call Vote: All Ayes: RESOLUTION ADOPTED.**

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**NEW BUSINESS: FISCAL YEAR 2019 BUDGET (Continued):**

**RESOLUTION TO ESTABLISH TOWNSHIP CLERK SALARY**

**RESOLUTION#: 2019-03-21-02**

Resolution offered by Supervisor Aho, seconded by Treasurer Newman, to adopt Resolution #: 2019-03-21-02 (see separate sheet for Resolution).

**Clerk Annual Salary = \$17,000.00.**

**Roll Call Vote: All Ayes: RESOLUTION ADOPTED.**

**RESOLUTION TO ESTABLISH TOWNSHIP TREASURER SALARY**

**RESOLUTION#: 2019-03-21-03**

Resolution offered by Supervisor Aho, seconded by Clerk Pinsonneault, to adopt Resolution #: 2019-03-21-03 (see separate sheet for Resolution).

**Treasurer Annual Salary = \$17,000.00.**

**Roll Call Vote: All Ayes: RESOLUTION ADOPTED.**

**RESOLUTION TO ESTABLISH TOWNSHIP TRUSTEE SALARY**

**RESOLUTION#: 2019-03-21-04**

Resolution offered by Clerk Pinsonneault, seconded by Treasurer Newman, to adopt Resolution #: 2019-03-21-04 (see separate sheet for Resolution).

**Trustee Annual Salary = \$3,000.00 – Plus \$50.00 Per Diem for any special meetings.**

**Roll Call Vote: All Ayes: RESOLUTION ADOPTED.**

**FISCAL YEAR 2019 ANNUAL APPOINTMENTS; OFFICE HOURS; MEETING DATES and TIMES; and PAYROLL SCHEDULE FOR HOURLY EMPLOYEES:**

Motion by Supervisor Aho, seconded by Clerk Pinsonneault, to approve the following:

**AUDITOR:** Jackie A. Aalto

**ATTORNEY:** Roger W. Zappa & Associates

**OFFICE HOURS:** Tuesday & Thursday 10:00 a.m. – 3:00 p.m.

**REGULAR BOARD MEETINGS:** 3<sup>rd</sup> Thursday of the month, @ 6:00 p.m., at the Twp. Hall

**PAYROLL SCHEDULE FOR HOURLY EMPLOYEES** as presented

**Roll Call Vote: All Ayes: MOTION CARRIED.**

**OTHER DISCUSSION: UPPCO LIGHTS:** Motion by Trustee Kaura, seconded by Supervisor Aho, to approve the UPPCO fee for the street light located at 6<sup>th</sup> St. & Central St. in Fulton Location. All Ayes: CARRIED.

**TIME WAS ALLOWED FOR PUBLIC COMMENT.**

Motion by Supervisor Aho, seconded by Clerk Pinsonneault, to adjourn the meeting.  
All Ayes: CARRIED.

**Meeting adjourned at 6:50 PM.**



Renée Pinsonneault, Clerk