

REGULAR MEETING OF THE ALLOUEZ TOWNSHIP BOARD

March 19, 2020 Meeting

Thursday, March 19, 2020. 6:00 p.m. at Allouez Township Hall in Mohawk.
Guests present: Marti Wegner, Rena Lempea, Aaron Waara and Cody Carlson.

Meeting called to order by Supervisor Aho at 6:00 p.m.

Pledge of Allegiance led by Supervisor Aho.

Roll Call: All board members present except: Treasurer Newman and Trustee Worm.

Supervisor Aho amended the agenda as follows: Under XII. New Business move A. Census Presentation to VIII. Public Comment. Motion by Supervisor Aho, seconded by Clerk Pinsonneault, to approve the March 19, 2020 Regular Board Meeting Agenda, with the above amendment. All Ayes: CARRIED.

Minutes of the February 20, 2020 Regular Meeting were presented. Motion by Supervisor Aho, seconded by Clerk Pinsonneault, to accept the Regular Meeting minutes. All Ayes: CARRIED.

Motion by Supervisor Aho, seconded by Trustee Kaura, to accept the **Financial Report**, and to approve the following:

BILLS PAID BETWEEN MEETINGS:

General Fund: \$16,125.34; **Sewer Maintenance Fund:** \$1,217.42;

Sanitation Fund: \$10,050.28; **Cemetery Fund:** \$0.00; **Fire Protection Fund:** \$1,580.95;

Mohawk Park: \$0.00; **Ahmeek Ice Rink:** \$146.75.

BILLS PRESENTED FOR PAYMENT AT THIS MEETING:

General Fund: \$3,034.85; **Sewer Maintenance Fund:** \$20.59; **Sanitation Fund:** \$0.00;

Cemetery Fund: \$0.00; **Fire Protection Fund:** \$0.00; **Mohawk Park:** \$41.14;

Ahmeek Ice Rink: \$51.43.

All Ayes: CARRIED.

TWO ADDITIONAL BILLS: Motion by Supervisor Aho, seconded by Trustee Kaura, to approve the following: Glacia Tavern in the amount of \$60.95 for Election Inspector meals and Always Available Sewer & Drain in the amount of \$100.00 for septic problem at Allouez Township's Community Building. All Ayes: CARRIED.

CORRESPONDENCE.

TIME WAS ALLOWED FOR PUBLIC COMMENT ON NON-AGENDA ISSUES.

Marti Wegner presented information about the United States Census 2020. She wants everyone to know there are jobs available to be a census taker. The pay rate is \$14.00 per hour plus \$0.58 per mile. Interested parties should apply online at: **2020census.gov/jobs**

FIRE DEPARTMENT: Medical 1st Responder Coordinator, Cody Carlson reported.

FIRE CALLS: 0 since last report.

MEDICAL FIRST RESPONDERS:

Medical 1st Responder Coordinator, Cody Carlson reported.

FIRST RESPONDER CALLS: Some since last report, but no exact count available.

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PUBLIC WORKS - SANITATION: Per our sanitation guidelines allow the following to opt-in to sanitation services at the pro-rated fee: 198 Oak Street, Property #: 101-54-000-035.

WASTE MANAGEMENT CONTRACT APRIL 1, 2020 – MARCH 31, 2021:

Motion by Clerk Pinsonneault, seconded by Supervisor Aho, to approve 481 as the customer count for the next fiscal year of billing by Waste Management, April 1, 2020 – March 31, 2021. All Ayes: CARRIED.

SEWER: Motion by Supervisor Aho, seconded by Clerk Pinsonneault, to approve Aaron Waara’s attendance at the Wastewater Operators Conference on May 12th & 13th, 2020, to include two night’s lodging and mileage reimbursement. All Ayes: CARRIED.

CEMETERY: Motion by Supervisor Aho, seconded by Clerk Pinsonneault, to open Calvary Cemetery for 2020, as soon as weather permits. All Ayes: CARRIED.

OFFICER REPORTS.

OLD BUSINESS – PUBLIC WORKS TRUCK: Motion by Trustee Kaura, seconded by Supervisor Aho, to approve Northern Driveline; Repair Order #: 30320 for \$2,110.93. All Ayes: CARRIED.

NEW BUSINESS – EMERGENCY SERVICES COMPUTER: Motion by Supervisor Aho, seconded by Trustee Kaura, to approve up to \$1,200.00 for Fire Dept. Laptop; UP & RUNNING Quote #: 3647. All Ayes: CARRIED.

PERSONAL PROPERTY CANVASS POLICY: Motion by Clerk Pinsonneault, seconded by Trustee Kaura, to adopt **Allouez Township Personal Property Canvass Policy** as presented (see separate sheet). All Ayes: CARRIED.

RESOLUTION TO PROVIDE WRITTEN PROCEDURES FOR REAL AND PERSONAL PROPERTY TAX EXEMPTIONS:

RESOLUTION #: 2020-03-19-01 - See separate sheet for complete Resolution.

The foregoing resolution offered by: Supervisor Aho

Second offered by Board Member: Clerk Pinsonneault

Upon roll call vote, the following voted:

“Aye”: Trustee Kaura, Supervisor Aho, Clerk Pinsonneault

“Nay”: None

“Absent”: Treasurer Newman, Trustee Worm

The Supervisor declared the resolution adopted.

AMENDMENTS TO FY2019 BUDGETS: 101 – GENERAL FUND

AMENDMENTS:

101-257-801 Professional Services	\$4,500.00	+ \$10,000.00	\$14,500.00
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101-441-979 Equipment (Capital Outlay)	\$45,000.00	- \$10,000.00	\$35,000.00
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Motion by Clerk Pinsonneault, seconded by Trustee Kaura, to accept the amendments as presented above. All Ayes: CARRIED.

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NEW BUSINESS (Continued) - FISCAL YEAR 2020 BUDGET: ADVERTISED PUBLIC NOTICE BUDGET HEARING: Clerk Pinsonneault stated that the public was properly notified of this public hearing on the proposed township budget for the fiscal year April 1, 2020 – March 31, 2021. Including public notices in The Daily Mining Gazette newspaper on March 6th & 12th, 2020.

ALLOUEZ TOWNSHIP GENERAL APPROPRIATIONS ACT

RESOLUTION #: 2020-03-19-02 - Motion made by Supervisor Aho, seconded by Clerk Pinsonneault, to adopt Resolution #: 2020-03-19-02 (see separate sheet for Resolution) and adopt the proposed budget for **General Fund - 101**, fiscal year April 1, 2020 – March 31, 2021; **Revenues = \$323,830.00 and Expenses = \$323,830.00.**

Upon roll call vote, the following voted:

“Aye”: Trustee Kaura, Supervisor Aho, Clerk Pinsonneault

“Nay”: None

“Absent”: Treasurer Newman, Trustee Worm

The Supervisor declared the resolution adopted.

AHMEEK ICE RINK FUND – 105: Motion by Supervisor Aho, seconded by Clerk Pinsonneault, to adopt the proposed budget for **Ahmeek Ice Rink Fund**, fiscal year April 1, 2020 – March 31, 2021; **Revenues = \$1,100.00 and Expenses = \$1,100.00.**

Roll Call Vote: “Aye”: Trustee Kaura, Supervisor Aho, Clerk Pinsonneault;

“Nay”: None; “Absent”: Treasurer Newman, Trustee Worm: MOTION CARRIED.

MOHAWK PARK FUND – 106: Motion by Clerk Pinsonneault, seconded by Supervisor Aho, to adopt the proposed budget for **Mohawk Park Fund**, fiscal year April 1, 2020 – March 31, 2021; **Revenues = \$2,400.00 and Expenses = \$2,400.00.**

Roll Call Vote: “Aye”: Trustee Kaura, Supervisor Aho, Clerk Pinsonneault;

“Nay”: None; “Absent”: Treasurer Newman, Trustee Worm: MOTION CARRIED.

FIRE PROTECTION FUND – 206: Motion by Supervisor Aho, seconded by Trustee Kaura, to adopt the proposed budget for **Fire Protection Fund (Current Millage)**, fiscal year April 1, 2020 – March 31, 2021; **Revenues = \$81,550.00 and Expenses = \$57,900.00.**

Roll Call Vote: “Aye”: Trustee Kaura, Supervisor Aho, Clerk Pinsonneault;

“Nay”: None; “Absent”: Treasurer Newman, Trustee Worm: MOTION CARRIED.

FIRE EQUIPMENT FUND – 211: Motion by Clerk Pinsonneault, seconded by Supervisor Aho, to adopt the proposed budget for **Fire Equipment Fund (Previous Millage)**, fiscal year April 1, 2020 – March 31, 2021; **Revenues = \$39,000.00 and Expenses = \$39,000.00.**

Roll Call Vote: “Aye”: Trustee Kaura, Supervisor Aho, Clerk Pinsonneault;

“Nay”: None; “Absent”: Treasurer Newman, Trustee Worm: MOTION CARRIED.

SEWER - ENTERPRISE FUND – 590: Motion by Clerk Pinsonneault, seconded by Trustee Kaura, to adopt the proposed budget for **Sewer-Enterprise Fund**, fiscal year April 1, 2020 – March 31, 2021; **Revenues = \$98,150.00 and Expenses = \$202,150.00.**

Roll Call Vote: “Aye”: Trustee Kaura, Supervisor Aho, Clerk Pinsonneault;

“Nay”: None; “Absent”: Treasurer Newman, Trustee Worm: MOTION CARRIED.

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GARBAGE & RUBBISH COLLECTION ENTERPRISE FUND – 596: Motion by Clerk Pinsonneault, seconded by Supervisor Aho, to adopt the proposed budget for **Garbage & Rubbish Collection – Enterprise Fund**, fiscal year April 1, 2020 – March 31, 2021; **Revenues = \$130,200.00 and Expenses = \$130,200.00.**

Roll Call Vote: “Aye”: Trustee Kaura, Supervisor Aho, Clerk Pinsonneault;
“Nay”: None; “Absent”: Treasurer Newman, Trustee Worm: MOTION CARRIED.

OFFICER SALARIES - No changes to current salaries for all officers, they remain at: **Supervisor, Treasurer and Clerk = \$17,000.00 annual salary.**

Trustees = \$3,000.00 annual salary plus \$50.00 per diem for any special meetings.

FISCAL YEAR 2020 ANNUAL APPOINTMENTS and MEETING DATES and TIMES:

Motion by Clerk Pinsonneault, seconded by Supervisor Aho, to approve the following:

AUDITOR: Jackie A. Aalto

ATTORNEY: Roger W. Zappa & Associates

REGULAR BOARD MEETINGS: 3rd Thursday of the month, @ 6:00 p.m., at the Twp. Hall

Roll Call Vote: “Aye”: Trustee Kaura, Supervisor Aho, Clerk Pinsonneault;

“Nay”: None; “Absent”: Treasurer Newman, Trustee Worm: MOTION CARRIED.

OTHER DISCUSSION: Motion by Supervisor Aho, seconded by Trustee Kaura, to approve another year of fire protection by Allouez Township’s Volunteer Fire Department to Houghton Township for \$5,000.00, to be billed in four equal payments. All Ayes: CARRIED.

TIME WAS ALLOWED FOR PUBLIC COMMENT.

Motion by Clerk Pinsonneault, seconded by Supervisor Aho, to adjourn the meeting.
All Ayes: CARRIED.

Meeting adjourned at 7:27 PM.



Renée Pinsonneault, Clerk