

MEETING OF THE ALLOUEZ TOWNSHIP BOARD

December 13, 2023

Wednesday, December 13, 2023
6:00 p.m. at Allouez Township Offices, 102 Second St. Mohawk MI 49950

Guests present: Emmet Bjorn, UPEA, Eric Hermanson Del Rajala, John Cima, Roger Perreault, Brian Carlson, Julie Carlson, Ron Laurie

Meeting called to order by Supervisor Aho at 6:00 p.m.

Pledge of Allegiance led by Supervisor Aho

Roll Call; board members present: Supervisor Aho, Treasurer Newman, Clerk Butala, Trustee Haataja, Trustee Kaura,

Motion by Supervisor Aho, 2nd Treasurer Newman to approve meeting minutes Carried; ayes

Motion by Treasurer Newman, 2nd Clerk Butala to approve November 2023 regular board meeting minutes, carried. Motion by Treasurer Newman, 2nd Supervisor Aho to approve October 2023 Special meeting minutes, carried. Motion by Clerk Butala 2nd Trustee Haataja to approve November 2023 special meeting; carried.

Motion by Trustee Kaura, 2nd Supervisor Aho to accept the Financial Report and bills; Carried; ayes

Bills Paid

Fire \$ 1327.34

General Fund \$678.04

Bills to be approved at this meeting to be paid:

General: \$6988.36

Fire: \$264.90

Sewer: \$3601.78

Sanitation: \$10771.90

CORRESPONDENCE

Keweenaw Planning Commission is looking for 1 member if anyone is interested.

Public Comment on Non-Agenda Issues:

Motion by Supervisor Aho, 2nd Treasurer Newman to remove this section as it may be perceived that Public comment is only on non agenda issues as informed by Del Rajala. Carried; ayes

FIRE DEPARTMENT:

Per John Cima there were 2 fire calls since last meeting, the 3 new members are finishing training.

Motion by Supervisor Aho, 2nd Treasurer Newman to pay \$92.00 from restricted fund for 2 equipment bags. Carried; ayes.

Motion by Supervisor Aho, 2nd Trustee Kaura to approve \$50 for the fire fund for with boards. Carried; ayes.

MEDICAL FIRST RESPONDERS: n/a

PUBLIC WORKS:

n/a

Sanitation:

Delinquent accounts effective 12/31/2023, Treasurer will discuss at January 2024 meeting.

Sewer:

Motion by Supervisor Aho, 2nd Trustee Kaura to approve \$1800.00 for EGLE Discharge Payment; carried; ayes.

Cemetery Report & Requests:

Parks & Rec Reports & Requests:

Ron Laurie asked to Board to approve \$400 for 5 sheets of midland plastics for advertising boards. No decision made

Requested a monthly statement of Ice Rink Funds

John Cima offered to assist in writing a policy for solicitation of donations for the Ahmeek Ice Rink along with the help of Supervisor Aho. A policy for the cost of each board that are currently being advertised via word of mouth is \$5000 per board that a business or individual can

advertise on. There will need to be a specification as to what can be advertised that is appropriate. The Township Attorney will need to review the policy.
Treasurer Newman will transfer the \$10,000 from the Ahmeek Ice Rink Account into the General Fund from the KFC donation for the Mohawk Park. Treasurer Newman is working with Joni Erkkila on donations.
Motion by Supervisor Aho, 2nd Treasurer Newman to earmark \$32000.00 of the monies from donations in the Ahmeek Ice Rink Account to go towards the Community Foundations funding.
Carried; ayes
Any future donations will go towards the boards project.

Assessor's Report: attached

OFFICER REPORTS –

Supervisor's report:

n/a

Clerk's report:

n/a

Treasurer's report:

n/a

Old Business:

Sewer Project:

Motion by Supervisor Aho, 2nd Treasurer Newman to approve invoice for invoice loan in amount of \$10,323.31. Carried; ayes

Sickler Lot

Tabled till January meeting

NEW BUSINESS:

Township Dumpster

Motion by Supervisor Aho, 2nd Trustee Kaura to approve a 2-yard dumpster for \$95 a month rent from Waste Management for Township property garbage. Carried; ayes

School Tax Collection

Motion by Trustee Kaura, 2nd Treasurer Neman to charge the school \$6.25 per parcel for continuing tax rolls. Carried; ayes

KFC Agreement

Motion by Supervisor Aho, 2nd Clerk Butala to approve the agreement of understanding presented by KFC. Carried; ayes

Payroll Account And Findings

Supervisor read a letter submitted by the Accountant Amy Garrow regarding the findings in her correction for the payroll account. Listing errors in QuickBooks and EFTPS. Letter is attached. *(note: there has been a plan/procedure implemented between the Clerk & Treasurer to ensure accurate accounting/payments are done)

Audit Findings

Susan Sanford, the Auditor, hired by Allouez Township sent a list of recommendations for the township to follow. (see attached)

Per Treasurer Newman effective immediately per Auditors recommendation will handle all bank transfers, payroll spreadsheets and EFTPS payments. Clerk Butala did take responsibility in her roll with payroll errors and directed her question of should she resign to Supervisor on two occasions during discussion, with his reply being it was Clerk Butala's decision. Nothing official was decided.

Motion by Supervisor Aho, 2nd Treasurer Newman to pay Auditor Susan Sanford \$17600.00 for her Audit. Carried; ayes.

Invoice of bill is attached

Motion by Supervisor Aho, 2nd by Treasurer Newman to hire Robert Tarvis (previous deputy clerk) to come in after the audit and cleanup of Sage accounts from 4/11/2023 to current to get accounts prepared for a preaudit for the future year at \$50.00. Carried; ayes. Supervisor Aho did advise the Board that Mr. Tarvis stipulated he would only report to Supervisor Aho.

Treasurer Newman reported that the current Auditor would not come back as the auditor unless Robert Tarvis was the individual to do the preaudit.

Server Solutions

Tabled

Other Discussions: n/a

Public Comments:

Julie Carlson expressed her opinion on how unacceptable all this is.

Del Rajala voiced concerns and that the board is elected persons and the public has put their trust in them by having had voted for them initially.

Eric Hermanson, did compliment the board on projects that have been done but wants to make sure these projects can be continued and that the township will have enough funds to do so after fees.

Motion by Supervisor Aho, 2nd Treasurer Newman to adjourn the meeting at 7: 32 pm. Carried;
ayes.

Rebecca Butala,

Clerk