

REGULAR MEETING OF THE ALLOUEZ TOWNSHIP BOARD

October 8, 2025

Meeting

Wednesday, October 8, 2025

5:30 p.m. at Allouez Township Hall, 102 Second St., Mohawk

Guests present: Emmett Bjorn, Laverne Kytta, Aaron Waara, Gary Bracco

Meeting called to order by Supervisor Aho at 5:30 p.m.

Pledge of Allegiance led by Supervisor Aho.

Roll Call; board members present: Supervisor Aho, Clerk Patrick, Trustee Johnson, Trustee Tarvis
Absent: Treasurer Newman

Motion by Trustee Tarvis to approve the agenda, seconded by Trustee Johnson All Ayes; carried.

Minutes of the September 10, 2025, Regular Meeting. Motion by Trustee Tarvis, Seconded by Clerk Patrick to approve the minutes. All ayes; carried.

Motion by Trustee Johnson, seconded by Trustee Tarvis, to accept the Financial Report and to approve the bills: All Ayes; carried

BILLS PRESENTED FOR PAYMENT AT THIS MEETING:

See Attached worksheet.

CORRESPONDENCE: None.

PUBLIC COMMENT: No Public comment was made.

FIRE DEPARTMENT: Since last meeting, there was 1 call for a tree on the powerline on Cliff Drive. Chimney cleaning is done with about 20 chimneys cleaned. Have one member attending fire school currently. Fire Chief Bracco is looking into continuing education for its members that is required by the state.

MEDICAL FIRST RESPONDERS: Nothing to report

PUBLIC WORKS: Winding down for the year.

Sanitation: Nothing to report.

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Sewer: Property owner in Allouez left sprinkler on and now has high sewer fees. Owner was looking for the Township board to waive the sewer fees. No Action Taken

Cemetery Report: Closing of the Cemetery and decoration cleanup will be extended through October 31, 2025. There was a repair made to the fence at the cemetery.

Parks & Rec Reports & Requests: Organizing for Santa and for Cabin Fever in February.

Assessor's Report: The assessor's report was provided for review by Board members.

OFFICER REPORTS –

Supervisor's report: Township supervisors will have a meeting at the end of October.

Clerk's report: Nothing to Report.

Treasurer's report: Nothing to Report.

OLD BUSINESS:

Sewer System Project:

Emmett Bjorn from UP Engineers was present to update the Board on the sewer system upgrade project which is funded through a grant/loan program from the U.S. Department of Rural Development. Project is looking to be completed by October, and is about 95% completed at this point.

Final lift station was installed, and owner training was given. More training will be for pump and control panel maintenance will be provided in the weeks to come. There are some remaining funds in the project that the township board should look into purchasing some equipment to help maintain the drainfields as well as providing a way to block off access to the fields by ATVs or a portable generator to run the pumps/lift stations if the power were to go out.

Mr. Bjorn was requesting RD Draw request #12 totaling \$742,931.40 for U.P. Engineers invoice and B&B Contracting.

With the government shutdown, the draw request will be sent to Rural Development but doubtful that the money will be transferred to make the payment.

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Motion made by Trustee Johnson, seconded by Trustee Tarvis to adopt the resolution to approve draw request #12. Roll Call Vote: All Ayes; carried.

NEW BUSINESS:

Employee Sick Time: As of October 1st, employees start earning 1 hour of EST for every 30 hours worked. Clerk will look into getting this setup in payroll.

Audit: Audit was not completed at this time but should be done soon.

Other Discussion: None

PUBLIC COMMENT:

No Public Comment.

Motion by Trustee Johnson, seconded by Clerk Patrick to adjourn the meeting. All ayes; carried.

Meeting adjourned at 5:47 pm.

Jesse Patrick, Clerk

